

**SCHOOLS MANAGEMENT FORUM**  
**MINUTES OF THE VIRTUAL MEETING HELD ON:**  
**FRIDAY 9 JULY @ 9:15AM**

**ATTENDING:**

<b><u>Maintained Primary School Representatives</u></b>	
Julie Rodwell	Park End Primary School
Adam Cooper	Abingdon Primary School
<b><u>Maintained School Governor Representative</u></b>	
Jo Smith	Governor
<b><u>Maintained Special School Representative</u></b>	
Janis French	Priory Woods School
<b><u>PRU Representative</u></b>	
Helen Steele (Vice-Chair)	Caldicotes Primary Academy
Sarah Lymer	Linthorpe Community Primary School
Emma Watson	The Avenue Primary School
Jackie Walsh	Green Lane Primary Academy
<b><u>Secondary Academy Representatives</u></b>	
Andrea Crawshaw (Chair)	Acklam Grange School
David Dawes	Kings Academy
<b><u>PVI Representatives</u></b>	
Afzal Kushi	PVI Sector
<b><u>Local Authority Officers</u></b>	
Rob Brown	Director of Education, Prevention & Partnership
Karen Smith	Head of Achievement
Trevor Dunn	Head of Access to Education
Caroline Cannon	Strategic Lead for Inclusion
Steven Dawson	Clerk
<b>1.</b>	<b><u>APOLOGIES FOR ABSENCE/ANY ITEMS FOR AOB</u></b>
	Apologies for absence were received from: <ul style="list-style-type: none"> <li>• Sue Butcher - Executive Director of Children Services</li> <li>• Beverley Hewitt Best</li> <li>• Anita Jeffries</li> <li>• Mary Brindle</li> <li>• William Guthrie</li> </ul> <p>The intention of the meeting was to appoint the Chair and Vice-Chair only with no items notified for discussion as Any Other Business</p>
<b>2.</b>	<b><u>APPOINTMENT OF CHAIR</u></b>
2.1	As outlined, the intention was to appoint a new Chair for Schools Management Forum with Mrs A Crawshaw retiring at the end of the academic year. A nomination had been received from Mr D Dawes prior to the meeting. The Clerk confirmed that no further nominations had been

	received. Members present at the meeting were asked if anyone else was interested in becoming Chair, with no nominations received at the meeting.
2.2	Members present discussed the nomination received from Mr D Dawes.
2.3	RESOLVED that Mr D Dawes was appointed as Chair for the 2021/22 academic year.
<b>3.</b>	<b><u>APPOINTMENT OF VICE-CHAIR</u></b>
3.1	With regards to the appointment of Vice-Chair, Mrs H Steele had been looking to see if anyone else would take on the role. However, there had been no nominations received for the position of Vice-Chair. Mrs Steele indicated that she would remain in place for the time being so that a Vice-Chair was in place
3.2	RESOLVED that Mrs H Steele was appointed as Vice-Chair for the 2021/22 academic year
<b>4.</b>	<b><u>ANY OTHER BUSINESS</u></b>
	There were no items discussed as Any Other Business.
<b>5.</b>	<b><u>DATE AND TIME OF FUTURE MEETINGS</u></b>
	The next meeting was scheduled to take place on Wednesday 13 October 2021 at 9.15am.
	The Chair recorded her thanks to everyone for their attendance.
	Meeting Closed: 9.30 am
	Approved on _____ (date)
	Signature (Chair) _____
	Name _____