MIDDLESBROUGH TOWN DEAL BOARD

TERMS OF REFERENCE

Aim: To advise the Middlesbrough's Town Deal Board on the development of a strategic Town Investment Plan. The Town Investment Plan will oversee the delivery of the strategic Economic Development priorities for Middlesbrough and will have an active role in the delivery of the Town Deal financial settlement.

Building on the existing Tees Valley Strategic Economic Plan, Mayoral Priorities, Local Industrial Strategy, City Centre Strategy, Cultural Strategy and Investment Prospectus, the Board will prioritise economic growth interventions which improve the economic performance of Middlesbrough for businesses and residents.

Responsibilities:

1. Provide a strategic vision for creating the right place to live, work and play within, to achieve the following:

    i. *encouraging investment into Middlesbrough;*
    ii. *attracting new employment to Middlesbrough;*
    iii. *attracting more visitors to Middlesbrough;*
    iv. *increasing skills and employability of Middlesbrough residents;*
    v. *increase the volume of quality employment opportunities to Middlesbrough;*
    vi. *attract and retain skills and talent;*
    vii. *Making Middlesbrough a place to invest; and,*
    viii. *challenging existing perceptions of Middlesbrough.*

2. Ensuring that sufficient investment is aligned to meet the economic development aspirations of Middlesbrough; maximising opportunities for private leverage.

3. Enabling growth of urban living as a vehicle for economic growth, ensuring a sufficient range of quality is available.

4. Provide a strategic vision to support, diversify and grow Middlesbrough's town centre.

5. Provide a strategic vision to support and grow the area's leisure and cultural offer

6. To ensure that any other key issues emanating from local, national and Tees Valley strategies are represented.

7. To oversee and monitor activities of the Town Deal / Town Investment Plan.

8. To make recommendations to the Town Deal Board on strategic investment decisions.

Meeting arrangements:

1. The Town Deal Board will meet quarterly – unless otherwise agreed.
2. The board will make decisions and recommendations which will be managed, monitored, delivered and reported by Middlesbrough Council Economic Growth and Infrastructure staff; overseen by Middlesbrough Council's project management and governance arrangements.
3. Middlesbrough Council will provide secretariat support for the Town Deal Board.

Membership:

1. Membership has been listed in the members pack and is available for reference.
2. In the event that a member cannot attend a meeting, it is recommended that an appropriate substitute is nominated.
3. The Town Deal Board will be Chaired by the Elected Mayor of Middlesbrough and a Vice Chairperson will be elected from the wider membership.
4. Some senior Council / Civil Servant representatives may be in attendance from time to time; without any voting rights.
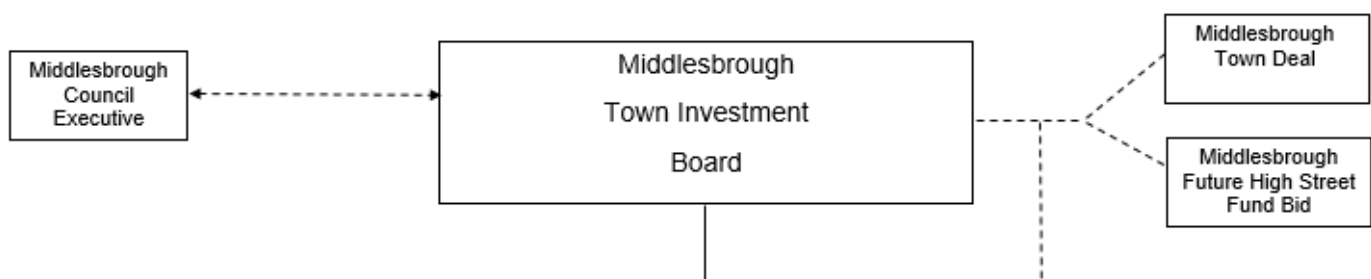
Voting:

1. Decisions will be voted upon, with a simple majority carrying any vote.
2. The Chair has voting rights and the casting vote, in the event of a tie.
3. Quorate membership attendance for decision making is three members.

Confidentiality:

1. Members may, from time to time, be presented with commercially sensitive and confidential information. Each member will be expected to treat such information in strict confidence. Members will be clearly notified when such information is being shared.

Housekeeping:

1. The Town Deal Board is an opportunity for positive engagement and communication between Middlesbrough stakeholders. General operational issues or day to day management can be raised with the appropriate Council department.
2. Any papers and agendas will be circulated one working week before each meeting.
3. Notification of the venue will be issued at least one week prior to the meeting.
4. Chatham House rules apply, although an action sheet will be circulated after each meeting.
5. The agenda for future meetings will be agreed at the preceding meeting.